



January 28, 2016

### **Detailed information about Account Services Changes**

As announced last year, we will be making changes to Account Services to prepare for the integration of Service Charge Information (SCI) into the Account Management Information (AMI) application. The integration is scheduled to take place in late 2016.

Below is detailed information about the changes planned, action required and where to obtain additional information about this initiative.

#### **Planned Changes**

##### **1) AMI Application**

- Monthly Billing Statements, activity and data files will transition to the AMI application from the SCI application. This change will provide you:
  - Access to drill down capabilities from the Service Area summary totals to individual Product Code totals
  - Flexible search capabilities to view and/or download details at the service date level; download feature allows you to easily open your search results in spreadsheet format
  - Access to three months of Billing Statements in Portable Document Format (PDF) and Data File in machine readable format
- Top Tier, Second Tier and Lowest Tier terminology will replace Correspondent and Subaccount/Respondent terminology in the download option
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##### **2) Monthly Statement of Service Charges**

- Will be generated in Adobe Acrobat PDF format in AMI
  - Master Accounts will automatically receive a PDF statement in AMI
  - Non Account holders will be able to subscribe to receive a statement (no action is needed if you already receive a monthly Statement of Service Charges)
  - You can subscribe to receive a text copy via the FedMail<sup>®</sup> Service (note, PDF will no longer be available via FedMail)
- Reference to Clearing Balances and Earned Credits will be eliminated
- Monthly service fee activity for Other Secondary RTNs (OSRTNs) will be segregated from Respondent activity, and appear in a section on the monthly statement
- Terminology changes and other miscellaneous changes will be made

##### **3) Service Charges presented on the daily Statement of Account**

- Service Charges will be presented on your daily Statement of Account by RTN (Primary, Subaccount, OSRTN and Respondent) under a new Standard Transaction Code (8501), "Federal Reserve Service Charges"

##### **4) Billing Data File Format**

- Formatting changes will be made and a draft format document will be available upon request in March 2016
- Billing data files will be available in AMI and via the FedLine Direct<sup>®</sup> and FedLine Command<sup>®</sup> access solutions
- Data files will contain service charges for the Primary RTN, Secondary RTNs and Respondents that settle directly with the Primary RTN for the subscribing organization

### Action Required

Testing will be required for Data File customers; however, all customers are encouraged to test to help ensure you are able to view AMI changes and Billing statements/data files in the AMI depository institution test (DIT) environment which will be available during the following timeframes:

|                     |                         |
|---------------------|-------------------------|
| Data File customers | June 1 – July 15, 2016  |
| All other customers | June 1 – implementation |

SCI-only Subscribers will require an AMI access level to continue accessing billing information and/or statements through the FedLine Web<sup>®</sup> access solution.

A separate communication will be provided to your End User Authorization Contacts (EUACs) outlining any action required by your organization to be able to test the application via the AMI DIT environment if you choose to do so.

Additionally, customers that do not have AMI access may see a price increase. These organizations will be provided with more detail in a separate communication.

### Additional information

Additional information, including Frequently Asked Questions and test details will be provided on the [Account Services Service Charge Information Integration into Account Management Information Resource Center](#).

In the meantime, if you have questions, please contact your [Account Services Contact team](#).

We appreciate your support and look forward to continuing to provide you with efficient, high-quality payments services.



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