THE **FEDERAL RESERVE**
FedLine® Solutions

FedMail® Request Form

*Required Fields

Section 1: Service Description and Form Instructions

This form should be used to sign up for FedMail or make changes to your FedMail service.

- Use "Section 3: Service Specific Information" to "Add" or "Delete" services or delivery addresses.
- **Shared email addresses are preferred unless otherwise noted. Please provide more than one email address if using individual email addresses.**
- **Fax numbers may only be deleted; new fax numbers may not be added.**
- Complete an additional form to sign up more than three delivery addresses for a service.
- To change a delivery address, "Delete" the current delivery address and "Add" the new delivery address.
- To delete all recipients for a service type, mark "All" in the appropriate delete column. Please note that by marking delete "All" box, all email addresses or fax numbers that the service is delivered to will be deleted.
- Pricing information is available on FRBservices.org®.
- Service descriptions are available on FRBservices.org.
- The form must be signed by an individual listed on your organization's Official Authorization List (OAL).

For assistance in completing this form, please contact the CCC at (888) 333-7010.

Send the completed and signed form to the CCC via:
>   **Email:** ccc.coordinators@kc.frb.org
>   or
>   **Fax:**   (800) 660-7856

Section 2: Customer Information

Organization Name*	
Identification Number (ABA/RTN)*	
Country*	

Section 3: Service Specific Information

Accounting: Capital Stock (STOC, DIVD)

Add Email	Delete Email ☐ All	Delete Fax ☐ All	Email Address or Fax Number *Please provide the fax number(s) to be deleted. Fax numbers may not be added.*
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Accounting: Daily Accounting Statement (IASR)

Add Email	Delete Email ☐ All	Delete Fax ☐ All	Email Address or Fax Number *Please provide the fax number(s) to be deleted. Fax numbers may not be added.*
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Billing: Monthly Billing Summary Statement of Service Charge (EBST)

Add Email	Delete Email ☐ All	Delete Fax ☐ All	Email Address or Fax Number *Please provide the fax number(s) to be deleted. Fax numbers may not be added.*
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Check Adjustments: Messages and Images (CADM, CADI)

Add Email	Delete Email ☐ All	Delete Fax ☐ All	**Email Address** *Shared email boxes/addresses are preferred. Please provide more than one email address if using individual email addresses.* **or** **Fax Number** *Please provide the fax number(s) to be deleted. Fax numbers may not be added.*
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Section 3: Service Specific Information (continued)

Check 21: FedForward®/FedReturn® Deposit Acknowledgements (DNOP, DNOT)

Add		Delete	Email Address *Shared email boxes/addresses are preferred. Please provide more than one email address if using individual email addresses.*
Production (DNOP)	**Pre-Prod/Test (DNOT)**	☐ All	
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Check 21: FedPayments® Reporter (CREP)

Note: The Check 21 Services Agreement FedPayments Reporter - Service Request Form must be completed the first time your organization requests this service.

Add	Delete	Email Address *Shared email boxes/addresses are preferred. Please provide more than one email address if using individual email addresses.*
	☐ All	
☐	☐	
☐	☐	
☐	☐	

Check 21: FedReceipt®/PDF Presentment Notifications (PNOP, PNOT)

Add		Delete	Email Address *Shared email boxes/addresses are preferred. Please provide more than one email address if using individual email addresses.*
Production (PNOP)	**Pre-Prod/Test (PNOT)**	☐ All	
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

Section 3: Service Specific Information (continued)

FedACH®: Advices (ACHR)

Add Email	Delete Email ☐ All	Delete Fax ☐ All	Email Address or Fax Number *Please provide the fax number(s) to be deleted. Fax numbers may not be added.*
☐	☐	☐	
☐	☐	☐	
☐	☐	☐	

FedCash®: Cash Difference Advices (CD01)

Note: Recipients of Cash Difference Advices will receive all advices for all RTNs associated with their organization.

Add	Delete ☐ All	Email Address
☐	☐	
☐	☐	
☐	☐	

Fedwire®: Funds Advices (FFSR)

Add	Delete ☐ All	Email Address
☐	☐	
☐	☐	
☐	☐	

Fedwire: Funds Offline Service Code Words Authentication (CWRD)

Add	Delete ☐ All	Email Address *Shared email addresses are not permitted. **Only two email addresses at most can receive codewords.***
☐	N/A	
☐	N/A	
N/A	☐	
N/A	☐	

Section 3: Service Specific Information (continued)

Fedwire: Securities Reports and Advices (FSSR)

Add	Delete ☐ All	Email Address
☐	☐	
☐	☐	
☐	☐	

Treasury and DFAS: ACH Reclamations (RECM)

Please attach a listing of additional affiliate RTNs for which your organization may receive reclamations.

Add	Delete ☐ All	Email Address *Shared email addresses are preferred. Please provide more than one email address if using personal email addresses.*
☐	☐	
☐	☐	
☐	☐	

Treasury: Check Reclamations (RECC) and Reports (CORM, CORS, CORW)

Please attach a listing of additional affiliate RTNs for which your organization may receive reclamations.

Add	Delete ☐ All	Email Address *Shared email addresses are preferred. Please provide more than one email address if using personal email addresses.*
☐	☐	
☐	☐	
☐	☐	

Section 4: Authorized Approval

Use of the FedMail access solution is governed by Federal Reserve Bank Operating Circular 5 ("OC 5"), Electronic Access. Depending on the services you choose to access using FedMail, additional Operating Circulars or agreements may govern those services. Submission of this form constitutes acceptance of the terms and conditions of OC 5 and other applicable Operating Circulars and agreements. The Federal Reserve Banks have no obligation to verify the accuracy of the information you provide in this form and have the right to rely on such information in connection with the provision of FedMail access to the services you are requesting. Except to the extent prohibited by law or regulation, you agree to indemnify, hold harmless and defend the Federal Reserve Banks against any claim, loss, liability, or expense made against or incurred by the Federal Reserve Banks in connection with their reliance on the information provided in this form.

*The person signing this form must have signatory authority for the Organization and must be listed on the Official Authorization List (OAL), and the signature must match the signature as it appears on the OAL. **The person signing this form cannot be the same person as a Subscriber identified in this form.***

	First	MI	Last
Authorized Signer Name*			
Authorized Signer Email Address*			
Authorized Signature*			
Date*			