



End User Authorization Contact (EUAC) Designation and Authorization Form for FedLine Direct® and FedLine Command®

***Required Fields**

Section 1: Service Description and Form Instructions

This form designates an EUAC who has the authority to provide instructions and other information to the Reserve Banks on behalf of an organization, including (i) the ability to issue, modify, or remove server certificates which authenticate electronic access to the Reserve Banks systems and applications, and (ii) the ability to designate individuals (Subscribers) who are also authorized to act on behalf of an organization and transact business with the Reserve Banks. An EUAC, and any Subscribers designated by an EUAC, will be given access to Reserve Bank systems and applications such that each may transact business with the Reserve Banks. The Reserve Banks will give the EUAC designated below access to the EUAC Center, which among other things enables an EUAC to submit Subscriber access requests, reset Subscriber passwords and access Subscriber reports and FedLine® documentation.

- A separate form must be completed for each individual that will be designated as an EUAC.
- This form must be signed by an individual listed on your organization’s Official Authorization List (OAL).
- [Service descriptions](http://FRBservices.org) are available on FRBservices.org®.

For assistance in completing this form, please contact the Customer Contact Center at (888) 881-6700.

Email the completed and signed form to ccc coordinators@kc.frb.org.

Section 2: Customer Information

Organization Name*	
Identification Number (ABA/RTN)*	

Section 3: Service Specific Information

Request Type*	<input type="checkbox"/> ADD EUAC Complete Sections 2, 3 and 4. <input type="checkbox"/> MODIFY EUAC access level Add and/or Delete the access level that an existing EUAC has authority to manage. Complete Sections 2, 3 and 4. <input type="checkbox"/> MODIFY Profile Select Modify Profile when changes are made to the EUAC Profile information contained in Section 3.1. Complete Section 2, make the appropriate changes in Section 3.1 and complete Sections 3.3 and 4. <input type="checkbox"/> REMOVE EUAC Select only one option below. Complete Sections 2, 3.1, 3.3 and 4. <input type="checkbox"/> EUAC will no longer require any of the EUAC access levels but will retain Subscriber functions. Only the Self-Service access level will be removed from the credential. If the individual has access to other services, those Subscriber functions will be retained. <input type="checkbox"/> EUAC will no longer be performing EUAC or Subscriber functions. All EUAC and Subscriber functions will be removed from the credential and the credential will be deleted.
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Section 3: Service Specific Information (continued)

Section 3.1: EUAC Profile

EUAC Name*	First	MI	Last
EUAC's New Name <i>Complete only if EUAC's name has changed.</i>	First	MI	Last
EUAC Email Address* <i>Must be valid individual email address. A group email address will not be accepted.</i>			
Street Address* <i>Do not provide a P.O. Box number.</i>			
City*			
State*			
Zip Code*			
Country* <i>Unless prior written approval is obtained from the Federal Reserve Banks, the EUAC must be located in the United States or its territories¹.</i>			
Phone Number* <i>Main location number with area code</i>	Phone		Extension
EUAC After-Hours Number* <i>Direct phone number with area code. This phone number may be used to contact this EUAC for urgent business requests outside of normal processing hours.</i>	Phone		Extension

Section 3: Service Specific Information (continued)

Section 3.2: EUAC Access Levels

- Check the “Add” box for the access level the EUAC identified in Section 3.1 has the authority to manage.
- Check the “Delete” box for the access level the EUAC identified in Section 3.1 no longer has the authority to manage.

Access Level	Services	Add	Delete
FedLine Command Includes all FedLine Web® and FedLine Advantage® services and access to the Connection Management Center (CMC). CMC provides the ability to manage VPN devices.	Account Services Billing Services Daylight Overdraft Reporting and Pricing System application FedACH® Services Fedwire® Funds Services (Statements) Fedwire Securities Services (Issuer Files and Statements) All Other Files (Service descriptions, including a list of All Other Files, are available on FRBservices.org)	<input type="checkbox"/>	<input type="checkbox"/>
FedLine Direct Includes all FedLine Web and FedLine Advantage services and access to the Connection Management Center (CMC). CMC provides the ability to manage VPN devices.	Account Services Billing Services Check 21 Large File Delivery Daylight Overdraft Reporting and Pricing System application FedACH Services FedNow SM Service Fedwire Funds Services Fedwire Securities Services National Settlement Service All Other Files (Service descriptions, including a list of All Other Files, are available on FRBservices.org)	<input type="checkbox"/>	<input type="checkbox"/>

Section 3.3: Alternate EUAC Profile

The Alternate EUAC will receive and be responsible for distributing the token or credential information to the EUAC identified in Section 3.1. The individual listed as the “Alternate EUAC” must be designated as an EUAC.

Alternate EUAC Name* <i>Must be a current EUAC for your organization.</i>	First	MI	Last
Alternate EUAC Email Address* <i>Must be valid individual email address. A group email address will not be accepted.</i>			
Street Address* <i>Do not provide a P.O. Box number.</i>			
City*			
State*			
Zip Code*			
Country* <i>Unless prior written approval is obtained from the Federal Reserve Banks, the EUAC must be located in the United States or its territories.</i>			
Phone Number* <i>Main location number with area code</i>	Phone	Extension	

Section 4: Authorized Approval

We, the organization named in Section 2 (“Participant”), designate the individual indicated in Section 3.1 as an End User Authorization Contact (EUAC) for our organization. The EUAC named in Section 3.1 is responsible for identification, authentication and notification processes between Participant and the Reserve Banks related to the various FedLine Solutions that create an electronic connection between the Participant (and any of its affiliates, if applicable) and the Reserve Banks, and the business applications available through such FedLine Solutions. This includes advising the Reserve Banks of Subscribers who on behalf of Participant should be given access to transact business with the Reserve Banks and specifying the business applications that a Subscriber may access. Following an EUAC’s instructions, the Reserve Banks will issue credentials (such as a server certificate, a security token, or user ID/password) that will allow a Subscriber or server to access various Federal Reserve systems and business applications in order to transact business.

We agree to the terms and conditions of the Reserve Banks’ Operating Circular No. 5 (“OC 5”), including the Certification Practice Statement (“CPS”), and our EUACs, Technical Contacts and Subscribers will comply with all terms and conditions of OC 5 and the CPS, as well as all applicable security procedures, as they are all amended from time to time. [OC 5](#) and the [CPS](#) are both located on [FRBservices.org](#). The Reserve Banks may rely on and act upon instructions or other information related to Reserve Bank financial services received from (or reasonably believe to have been received from) the EUAC, until the Reserve Banks receive and have had a reasonable time to act upon a written amendment or revocation of this authorization.

Participants must have at least two EUACs. EUACs must be located within the United States or its territories. Exceptions may be permitted with the express written approval of the Reserve Banks. United States territories include Puerto Rico, the U.S. Virgin Islands, American Samoa, Guam, and the Northern Mariana Islands.

The person signing this form must have signatory authority for the organization and must be listed on the Official Authorization List (OAL), and the signature must match the signature as it appears on the OAL. The person signing this form cannot be the same person as the EUAC.

Authorized Signer Name*	<i>First</i>	<i>MI</i>	<i>Last</i>
Authorized Signature*			
Date*			

Federal Reserve Use Only	
Due Diligence Verification Signature	

FedCash		FPM – Funds	
FedCash DN Only DI		FPM – Funds Analyst Only	
FedACH – ROM		FPM – Securities	
FedACH – Info Services		FPM – Securities Analyst Only	
Reserves Central – RAA		FPM NSS	
FedACH – File Processing			

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