

**THE FEDERAL RESERVE**  
— FedLine® Solutions

# FedLine Direct® File Connectivity Test or Reprint Request Form

**\*Required Fields**

## Section 1: Form Instructions

This form should be used to request a FedLine Direct® File connectivity test and/or an alternate site processing reprint. The information requested in this form may be obtained in the FedLine Direct Implementation Plan that was provided to your organization when the FedLine Direction connection was established.

### Connectivity Tests

- Depository Institution Testing (DIT) environment test requests **must be submitted 10 business days prior to the requested test date.**
  - DIT testing for FedACH® may be scheduled during regular business hours Tuesday through Friday excluding [holidays](#).
  - DIT testing for Check 21 Large File Delivery and Non-payment services may be scheduled during regular business hours Monday through Friday excluding [holidays](#).
- Production environment test requests **must be submitted 15 business days prior to the requested Saturday test date.**

### Alternate Site Processing Reprint Requests

- Alternate production sites must be established and tested with the Federal Reserve Banks **prior to submitting this request.**
- To move your DIT environment processing to an alternate site, this form **must be submitted at least 10 business days prior to the date that the move will occur.**
- To move your production environment processing to an alternate site, this form **must be submitted at least 15 business days prior to the scheduled Saturday move date.**

For assistance in completing this form, please contact the CCC at (888) 881-6700.

Email the completed form to the CCC at [ccc.ci.support@kc.frb.org](mailto:ccc.ci.support@kc.frb.org)

## Section 2: Customer Information

Identification Number (ABA/RTN)*			
EUAC Name*	First	MI	Last
Requested By (if different than the EUAC above)	First	MI	Last
Requested by Phone Number	Area Code	Phone	Extension
Requested By Email Address			

### Section 3: Service Specific Information

<b>Request Type*</b>	<input type="checkbox"/> <b>Connectivity Test</b> <i>Complete Sections 2, 3.1, 3.2, 3.3 and 3.4.</i> <input type="checkbox"/> <b>Alternate Site Processing Reprint Request</b> <i>Complete Sections 2, 3.1, 3.2 and 3.4.</i> <input type="checkbox"/> The move to this site is permanent
----------------------	--

#### Section 3.1: Services

<b>Services*</b> <i>(check all that apply)</i>	<input type="checkbox"/> Accounting <input type="checkbox"/> Billing <input type="checkbox"/> DORPS <input type="checkbox"/> FedACH <input type="checkbox"/> Check 21 FedForward®/FedReturn® <i>(files sent from your organization to the Federal Reserve Banks)</i> <input type="checkbox"/> Check 21 FedReceipt® <i>(files sent from the Federal Reserve Banks to your organization)</i> <input type="checkbox"/> Fedwire® Statements <input type="checkbox"/> Other, list: _____
---	--

#### Section 3.2: Environment

<b>Environment*</b> <i>(check only one)</i>	<input type="checkbox"/> DIT/Test <input type="checkbox"/> Production
---	--

#### Section 3.3: Primary Site Information

<b>Requested Test Date*</b> <i>for connectivity testing at your primary site</i>	
<b>Requested Test Time*</b> <i>for connectivity testing at your primary site</i>	
<b>Router Name*</b>	
<b>City*</b>	
<b>State*</b>	
<b>Connect:Direct Node*</b>	
<b>Last Octet of FRB Assigned IP Address*</b> <i>(i.e. X.X.X.123)</i>	

#### Section 3.4: Alternate Site Information

<b>Requested Test Date*</b> <i>for connectivity testing at your alternate site</i>	
<b>Requested Test Time*</b> <i>for connectivity testing at your alternate site</i>	
<b>Router Name*</b>	
<b>City*</b>	
<b>State*</b>	
<b>Connect:Direct Node*</b>	
<b>Last Octet of FRB Assigned IP Address*</b> <i>(i.e. X.X.X.123)</i>	

"FedLine Direct", "Fedwire," "FedACH," "FedForward", "FedReturn" and "FedReceipt" are registered service marks of the Federal Reserve Banks. A complete list of marks related to financial services products that are offered to financial institutions by the Federal Reserve Banks is available at [www.frb services.org/terms/index.html](http://www.frb services.org/terms/index.html).