



June 20, 2008

Canadian Item Processing to be Centralized at the Federal Reserve Bank of Minneapolis

To the Chief Operations Officers:

Our records indicate that your institution has used the Canadian Item processing services at the Seattle Branch of the Federal Reserve Bank of San Francisco within the last few months.

Effective August 1, 2008, all Canadian Item processing services offered by the Seattle Branch of the Federal Reserve Bank of San Francisco will be provided by the Federal Reserve Bank of Minneapolis.

Depositing Canadian Items in Minneapolis

Beginning August 1, 2008, you should send all Canadian item cash letters directly to the Federal Reserve Bank of Minneapolis as follows:

If you use the United States Postal Service:

Check Department
Federal Reserve Bank of Minneapolis
P.O. Box 291
Minneapolis, MN 55480
Attn: Canadian

If you use a direct delivery service such as FedEx or DHL:

Check Department
Federal Reserve Bank of Minneapolis
90 Hennepin Avenue
Minneapolis, MN 55401
Attn: Canadian

Items that continue to be sent to the Seattle Branch will be forwarded to Minneapolis for processing. However, credit availability is based upon when your cash letters arrive at the Minneapolis office.

Major Service Levels Features

- The deposit deadline in Minneapolis is 3 a.m. CT Monday through Friday. Canadian-Fund cash letters arriving at the Minneapolis office by this deadline will receive immediate availability. U.S.-Fund cash letters will receive one-day deferred availability. On Canadian holidays, all cash letters will be deferred an additional day.

- Exchange rates will be updated every Friday morning by 8 a.m. CT and published online. Current exchange rate information can be found at FRBservices.org/operations/foreigncheck/canadian_check_processing.html.
- Exchange rates for Canadian item cash letters will be functioned on a same-day basis.
- Large Dollar Canadian Fund items of \$1,000,000 or more must be submitted separately and will receive a separately negotiated exchange rate.
- Unencoded Canadian cash letters, both those in Canadian funds and those in U.S. funds will be accepted but must arrive 2 hours prior to the published deadline for same-day processing. An additional fee will apply for encoding services in addition to the published processing fees.

Please refer to the *Canadian Check Collection Service User's Guide* at FRBservices.org/operations/foreigncheck/canadian_check_guide.html for complete information concerning your Canadian items.

Packaging Requirements

Cash letter forms for Canadian deposits are available for your use at FRBservices.org/forms/check_services.html.

Should you have questions concerning the migration of this Canadian work, please contact your account executive. If you have any specific questions concerning the Canadian Check Collection service, please contact Canadian Check Support at (800) 283-2830.