

Federal Reserve Bank  
 Claim of Damage Due to Underencoding Adjustment

**EXAMPLE**

We received a charge for an underencoding error for the forward collection check / qualified return check described below:

Amount Charged	900.00
Actual Amount	1,000.00
Encoded Amount	100.00
Check Dated	07/09/2020
Drawn By (Drawer)	Sara Brown
Payable To (Payee)	James Green
Check No.	6932
Date of Underencoding Adjustment <sup>1</sup>	09/02/2020

We charged our customer for the encoded amount of this check. We are now unable to recover

\$ 700.00

of the difference between the encoded amount and the true amount of the check by charging the account of the customer. Please credit our account in this amount, based on our claim of breach of warranty with respect to the encoding error.

Bank Name	Test Alf Bank
9 Digit Routing Number	065555228
Name of Bank Contact	Sam Blue
Phone Number of Bank Contact	444-333-3333 ext 333
Authorized Signature	<i>Sam Blue</i>
Date	09/23/2020

<sup>1</sup> This form must be received by the Reserve Bank, along with your Entry in Error (ERR) adjustment request, within 20 banking days after the date the Reserve Bank functioned the encoding error charge. Failure to provide all information will result in the claim being rejected.

Although late responses will be rejected by the Reserve Bank, you may nonetheless be able to recover from the claimant, but you must deal directly with the claimant.

Knowingly making a false statement to influence the action of a Federal Reserve Bank may subject the signing party to criminal penalties under federal and/or state law.